SECTION 3 COMPLIANCE REPORTING FORM

Reporting Month	1	Date of Report:					
☐ Prime Contracto							
Address:							
Contract Start Date:			Cor	Contract Completion Date:			
Contract Amount:			Type of Service:				
Contact Person:		Telephone Number:					
Methods undertake employees working	en to achieve g during the	e employmen reporting per	t objectives for	r Section 3 Co	mpliance if no	Section 3	
Workers' Names Or Job Category	Number of Section 3 Workers	Total No. of Hours Worked by Section 3 Workers	Total No. Targeted Section 3 Workers	Total No. Hours Worked by Targeted Section 3 Workers	Total Number of of Employee of the Company	Total Hours	
Total for This Reporting Period							
Total from Contract							

Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u mandates that the Department ensure that employment and other economic activities generated by its housing and community development programs are directed toward low- and very-low-income persons, particularly, those who are recipients of government assistance for housing. This information will be used by the Department to monitor program recipients' compliance, to assess the results of the Department's efforts, to prepare reports for HUD, and by recipients as a self-monitoring tool.

^{*}Only fill the bottom boxes out for the cumulative report at the end of contract/year.

SECTION 3 COMPLIANCE REPORTING FORM

Description of the specific actions that were taken by Cumberland Housing, covered contractors, subcontractors, sub recipients, or others to comply with the requirements of Section 3 and/or meet the minimum numerical goals for employment and contracting. Below, I have checked the steps I have taken to find Section 3 low-income residents, from the targeted groups and neighborhoods, to fill any vacancies. I have advertised to fill vacancies at the site(s), where work is taking place, in connection with this project. (Select all that apply) JFV RBC JFK QCT BG WV GV Other: Placed signs or posters in prominent places at each of the listed developments above and have taken photographs of the above item to document that the above step was carried out. Distributed employment flyers to each of the residents at these developments Posted employment flyers to each of the residents at these developments Contacted employment referrals Contacted U.S. HUD State Office to identify any HUD Youth build programs currently operating in Allegany County; then contacted these programs for referrals. Maintained a log of all applicants and indicated the reasons why Section 3 residents who applied were not hired. Retained copies of any employment applications completed by public housing, Section 8 certificate or voucher holders or other Section 3 residents. Sent a notice about Section 3 training and employment requirements and opportunities to labor organizations or to worker representatives with whom our firm has a collective bargaining or other agreement. This executed document must be submitted by the 10th of each month during the contract period along with proof of all checked items. Failure to submit will delay any payments due to the contractor. Please submit to the Cumberland Housing project representative by one of the methods below: Physical & Mailing Address: Cumberland Housing Group Section 3 Compliance Officer 635 East First Street Cumberland, MD 21502 Scan and Email to: shayla.yaeger@CumberlandHousing.org Telephone: 301-724-6606 Fax to: (301) 724-8731 **Authorized Name** Firm Name

Date

Title